

COMCRIM Student Assistant

Faculty

Law Faculty

Department

Criminal Law and Criminology

Job Description

The project COMbatting CRIMes that undermine democracy and the rule of law in a comprehensive and smart manner (COMCRIM) is looking for a student assistant for 6-8 hours a week to support academic and non-academic staff.

We would like the student assistant to regularly join our team for biweekly meetings so as to stay connected with the project and its ongoing activities. Some of the other work, however, can be done remotely, all of it always with flexible arrangements to accommodate exams and deadlines.

What are the specific tasks of this position?

- Assisting the PhDs and principal investigator with literature research and reviews
- Compiling and formatting bibliographies
- Offering logistical and administrative support for the organization of events (monthly meetings, workshops, conferences, cross-consortium meetings)
- Managing external communications of the project, such as its LinkedIn page
- Updating the project's website (for which you will get training)
- Other research and administrative tasks

What skills does a successful candidate have?

- Proactive communication
- Ability to work independently
- Strong organizational and time-management skills
- Excellent written skills in English; proficiency in Dutch is preferred
- Interest in research and/or the topics of the project

What's in it for you?

- Gain practical experience in a dynamic academic environment
- Attend presentations, workshops, and meetings with an interdisciplinary team focused on crimes that undermine democracy and the rule of law
- Develop professional skills and strengthen your resume

Interested?

Please send your CV and a short motivation letter to Betsabé Vásquez at ruthbetsabe.vasquezmartinez@maastrichtuniversity.nl by September 10.